



Foundry Lane Primary School 2009/2010

Foundry Lane Primary School
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Respect 10

Dear Parents and Carers,

18th November 2009.

FESTIVE FAYRE – 28th November 2009 11.00 – 1.00p.m.

We are holding the '**FESTIVE FAYRE**' on Saturday 28th November. This is a really enjoyable event for the whole school community.

HELP NEEDED - We would welcome as much help as possible to share the workload. Could you volunteer to help on a stall? – Can you face paint? Help needed.

WANTED: toys and games in good condition.

HOMEMADE CAKES – Donations of homemade cakes would be most welcome on Friday 27th November.

WHY NOT VISIT SANTA? – If you would like to visit Santa please complete the appointment slip on this newsletter. Appointments go fast so please book early.

NON UNIFORM DAY – NEXT WEEK - We are holding a non-uniform day on Friday 27th November with a 'fine' of a Christmas Item e.g. wrapping paper, cards, decorations for Years R, 1 and 2 and a toiletry item for Years 3, 4, 5 and 6.

QUIZ NIGHT - Many thanks to the Friends for organising a very enjoyable Family Quiz Night last Friday. Almost 100 adults and children took part in the event.



BBC

Friday 20 November

Children in Need

MAD HAIR DAY - The school council are organising a 'Mad Hair Day' in aid of Children in Need on Friday 20th November. Children, Staff and Parents are welcome to wear 'Mad Hair' to school e.g. coloured hair, wig, gell etc. Each person with Mad Hair will be fined £1 which will be collected in aid of Children in Need.



OPERATION SMILE – The school council have asked if we can collect old T Shirts for this year's Blue Peter Appeal. The T shirts are being used as gowns for operations in India for children with a hair lip. Details of the appeal and what you have to do with the T shirts is on the website www.bbc.co.uk/cbbc/bluepeter/getinvolved/appeal/ We will take all T shirts collected to the collection point in Southampton on 25th November.

TIGER CLUB HOLIDAY – Tiger Holiday Club was very successful at half term. Bookings are now being taken for the Christmas Club on Monday 21st – Wednesday 23rd December 2009. We have a maximum of 24 places. Whole day sessions are £15 and half day (when available) £7.50. For application forms and further details please contact the school office.

TRADING CARDS – Trading cards: i.e. Pokomon, Bakugan, Yu-gi-oh and Match Attax are not allowed in school as they are very valuable and can cause arguments when they are swapped in the playground. We will be starting a card swapping club each Friday lunchtime in the community room so swaps can be made in school in a controlled way. If your child would like to be part of this club they can collect a form from outside the main office.

PRIVACY NOTICE – Data Protection Act 1998 – We have attached information explaining how we deal with the information we hold on record.

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Please complete and return to Foundry Lane Primary School

Name of Child/ren & class/es _____

VISIT TO SANTA – FESTIVE FAYRE

I would like to book _____ tickets to visit Santa on Saturday 28th November for:

11.00 – 11.15 _____ 11.15 – 11.30 _____ 11.30 – 11.45 _____

11.45 – 12.00 _____ 12.00 – 12.15 _____ 12.15 – 12.30 _____

12.30 – 12.45 _____ 12.45 – 1.00 _____

I enclose payment of _____ (£2 per ticket)

Signed _____ Parent/Carer

Please tick preferred time. If your preferred time is full we will issue you with tickets for the closest available time.

Privacy Notice - Data Protection Act 1998

We [Foundry Lane Primary School] are the Data Controller for the purposes of the Data Protection Act. We collect information from you, and may receive information about you from your previous school. We hold this personal data and use it to:

- support your teaching and learning;
- monitor and report on your progress;
- provide appropriate pastoral care;
- assess how well your school is doing;
- encourage participation in decision making (e.g. Youth Parliament);
- under the duty of the Children's Act 2004 to co-operate with partners to improve the well-being of children

This information includes your contact details, national curriculum assessment results, attendance information, characteristics such as ethnic group, special educational needs and any relevant medical information. Information can also be used to encourage participation in decision making, such as voting in Youth Parliament elections, which may involve sending ballot papers to your address.

We will not give information about you to anyone outside the school without your consent unless the law and our rules permit it. We are required by law to pass some of your information to the Local Authority (LA), and the Department for Children, Schools and Families (DCSF) and health services.

To facilitate teaching and learning using technology, we may share information with the software supplier to set up the systems needed for pupil and parent/carers to access

The Local Authority has a duty under the Children's Act 2004 to co-operate with their partners in health and youth justice to improve the wellbeing of children in their areas.

The Children Act 2004 Information Database (England) Regulations 2007 requires maintained schools to supply basic contact information to ContactPoint. ContactPoint is a directory that will help people who work with children and young people to quickly find out who else is working with the same child, making it easier to deliver more coordinated support.

If you want to see a copy of the information we hold and share about you then please contact the school directly.

If you require more information about how the LA and/or DCSF store and use this data please go to the following websites:

- <http://www.southamptoncis.org/privacynotice.asp> and
- <http://www.teachernet.gov.uk/doc/13856/DCSF%20what%20we%20do%20with%20Children's%20data%20v4%20final.doc>

If you are unable to access these websites, please contact the LA or the DCSF as follows:

- **Data Protection Coordinator:** Legal Services, Southampton City Council, Southbrook Rise, 4-8 Millbrook Road East, Southampton, SO15 1YG
- Public Communications Unit: **Department for Children, Schools and Families**, Sanctuary Buildings, Great Smith Street, London, SW1P 3BT
- Website: www.dcsf.gov.uk Email: info@dcsf.gsi.gov.uk Tel: 0870 000 2288.

Secondary Schools Only

Once you are aged 13 or over we are required to pass on certain information to the Connexions services. Connexions is the government's information and advice service for all young people aged 13-19 in England.

We must provide both your own and your parent's name/s and address/es and any further information relevant to the Connexions services' role. However, you (if you are over 16) you're your parents can ask that no information beyond name and address be passed to Connexions. Please inform your school if you wish to opt-out of this arrangement. For more information about Connexions, please contact the Local Authority as shown above.

